

The 25<sup>th</sup> Year of the Family Festival  
**SHACKERSTONE 2019 - The Family Festival**



**SATURDAY 31<sup>st</sup> AUGUST and SUNDAY 1<sup>st</sup> SEPTEMBER**

Presented by the Ashby Canal Association, the Shackerstone Show Society (Village),  
the Leicestershire & Rutland 4x4 Response and the Friends of the Festival



**EXHIBITORS APPLICATION FORM**

**25 YEARS**

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Hello - Shackerstone Family Festival is delighted to announce that once again it will be taking place in 2019. Let us start by saying a big 'Thank You' for supporting the Festival if you have attended in the past. The Festival run by volunteers since 1995 has raised many £s for charities and local projects over the years and the credit should be embraced by all those involved.

Listening to suggestions from recent festivals there are a few changes for exhibitors..

- Revised entrance for the pedestrian free two lane width trackway to allow safe movement on site for exhibitor arrival, departure and enhance safer activities.
- Subject to no site safety problems at 4pm each day, exhibitors may start to leave using the trackway. However the Festival would like to say that the public will still prefer viewing exhibitors until the close of the event, now at 5pm each day, rather than watching them leave early.
- Due to the ever increasing costs to stage the Festival and to satisfy the growing 'red tape', the Festival has reluctantly had to introduce a £5 **Administration Fee** for exhibits.
- Some new exhibitor categories have been introduced including Agricultural Machinery. There is also an additional exhibiting and demonstration category **RURAL and COUNTRY CRAFTS\*** that if it is of interest to you as an exhibitor will require a different application form.

Of further note -

- All exhibits will receive **TWO FREE Adult Weekend Passes**.
- Furthermore **all children will not have to pay any admission fee** when attending the 2019 Festival with an adult.
- Following its success last year the Land Train is back again and is to be made available as an attraction for the public to use free of charge to travel between central locations in each field.

2019 sees the 25<sup>th</sup> Shackerstone Family Festival. For a full list of entertainment to be seen at this years Festival please see the [www.shackerstonefestival.co.uk](http://www.shackerstonefestival.co.uk).

This Application Form and Information is only for **EXHIBITORS** shown on the Classifications Listed

Beneficiaries in 2019 will include: A number of charities & local projects to be chosen by representatives of The Friends of the Festival. Other beneficiaries will include the Ashby Canal Restoration - Shackerstone & Congerstone Village Projects - Leicestershire & Rutland 4x4 Rescue.

### **Shackerstone Family Festival Committee**

\*If you wish to be part of the **RURAL and COUNTRY CRAFTS DEMONSTRATION AREA** with the opportunity of Exhibiting Free of Charge please contact the Festival for the correct application form. (Rural and Crafts includes activities such as basketry, blacksmithing, chair caning, bee keeping, spinning, hedge laying, broom making, thatching, threshing, wood working and stone masonry. This is not a complete list so if you think you may qualify - please ask)

**EXHIBITORS APPLICATION FORM**(Likely closing date 1<sup>st</sup> August or earlier)

PLEASE USE BLOCK CAPITALS

Name:				
Address: Post Code				
Tel No:		Mobile:		
E-Mail:				
Exhibit Classification	Veteran or Classic Car	Commercial/Van	Motorbike	
	Tractor	Agricultural Machinery	Classic Caravan	
	Stationary Engine	Traction Engine	Other (Please Specify)	
	Military	Kit or Specialist		
Exhibit Description (please use reverse of form if required)				
HP/CC		Make	Model	
Year (Pre 1989 unless authorised by the organisers also applies to all vehicles entered as a Club exhibit)		Registration Number		
Insurance Company Name & Certificate Number:				
Club Name (if applicable):		Club Contact Name: Please confirm if you are the Club Organiser: Yes / No		
Details of any support vehicles				
Please tick to indicate day/s attendance:	Saturday	Sunday	Saturday and Sunday	
Indicate day of arrival (ONLY between the times shown for each day):	Thursday - ONLY by prior agreement (10am/5pm)	Friday (10am/5pm)	Saturday (8am/10.15am)	Sunday (8am/10.15am)
The time you are most likely to prefer to leave (May have a bearing on your siting)	Before 4pm (subject to no safety problems)	Between 4pm & 5pm	After 5pm	
I am willing to help on site	Preceding Weekend	Preceding Week	During the Festival Weekend	
<p><b>Data Protection:</b> 2018 saw changes to Data Protection Law, which requires us to have your consent for retaining and using your information to keep you updated about the Shackerstone Family Festival this year and in the future. We will use the information for that purpose only which may include the passing of information to other team members involved in the organisation of the Shackerstone Family Festival. None of your information is shared with any third party. For the Festival to continue processing and proceeding with your application please confirm that you agree for the data you have provided on this form to be stored securely by Shackerstone Family Festival. <u>Please tick the box.</u></p>				
<input type="checkbox"/>				



<b>APPLICATION FEE</b>	<b>Application Administration FEE - TWO FREE ADULT WEEKEND PASSES are issued for each exhibit fee.</b>		<b>£5</b>	<b>£</b>
<b>ADDITIONAL ITEMS</b>	Extra ADULT WEEKEND PASSES can be purchased at discounted price only with application. (Children entry is free when accompanied by an adult)	Number required .....	@ £10 per wristband	
	Exhibitor Discounted Caravan/Camping in the Festival camping area whilst space is available.		£30	
	A special 2019 Shackerstone Family Festival Brass Plaque celebrating the 25 <sup>th</sup> Year of the Festival		£5	
	Additional Donation towards the Charities and Local Projects (or can be made at the time of signing in at admin). Thank you			
<b>and should you or your Company wish to ADVERTISE or SPONSOR at the Festival OPTIONS and COSTS</b>	Souvenir Programme COLOUR Advertising (Page size A5 vertical - Closing Date to receive your advert Mid July)	Quarter Page	£30	
		Half Page	£50	
		Full Page	£90	
	Arena Banner Space (Stallholder to supply Banner)		£35	
	Sponsorship options could include supporting an arena event, mention over the Arena PA, logo in the programme, link from the festival web, programme advertising, extra tickets - tick box for us to contact you			
<b>Don't forget your administration fee!</b>			<b>PAYMENT TOTAL £</b>	

I have read & agree to abide by the terms and conditions of entry (SFF19).  
 I also acknowledge the exhibit/s will be the only item/s of mine on site unless authorised in writing by the organisers (see Exhibitors Note 2).  
 I agree to produce the insurance documents to the Event Organiser or Safety Officer when requested.  
**I understand that supplying this application does not constitute acceptance to the Festival.**

Signed..... Date: .....(nb/web)

<b>Payment Option &amp; Details</b>	
<b>CHEQUE payment:</b> Cheque to be enclosed with application & payable to "Shackerstone Festival".	£
BACs PAYMENTS - Currently ONLY payments that Advertisement and Banner payments are to part of can be done via BACS. Please return form with details showing where and to whom the invoice is to be issued prior to payment.	
<b>RETURN your APPLICATION FORM and FEE with a STAMP ADDRESSED ENVELOPE</b> (and cheque for Payment Total as applicable) to: Neil Bonser, Church Farm Cottage, Shackerstone, Nuneaton, Warwickshire, CV136NJ	

**EXHIBITOR NOTES:**

1. **One form per exhibit please** Further forms by request or from the website at [www.shackerstonefestival.co.uk](http://www.shackerstonefestival.co.uk)
2. **No other vehicles, living accommodation or stands other than the exhibit submitted will be allowed on the main festival site unless authorised in writing by the organisers. If in doubt, please ask first.**
3. Your form cannot be accepted and may be returned if: there is no signature, payment for any FEES due is not enclosed or if insurance details are not fully disclosed.
4. Please aim to be in position between 8.15am and 9.45am on the Saturday and Sunday mornings, and park where indicated by a steward. The Festival is open to the public from 10am to 5pm each day. Attendees will join a queuing system upon arrival; festival site officers will co-ordinate the positioning of attendees. Under no circumstances will attendees be allowed to locate on the site without the expressed permission of the festival site officers.
5. Clubs are welcome to erect stands, but please allow adequate time! **No movements permitted between 9.45am and 5.15pm on both days.** Some movement will be allowed after 4pm each day subject to no safety concerns. Please take into account the public are aware the Festival does not finish until 5pm each day. Please discuss your requirements with the Organisers beforehand!
6. Clubs/rallies/groups wishing to appear at the Event must be insured in respect of their whole group activity, including Club stands, static displays, moving displays, tents, equipment, flagpoles, and the like, if any.
7. **Exhibits to be Pre 1989 unless authorised by the organisers.** Veteran, steam-powered vehicles, clubs etc are especially welcome; unusual items are occasionally paraded in the arena, time and ground conditions etc permitting and at the Organisers' discretion.
8. Every effort will be made to register all exhibits booked before the end of June in the Festival Programme. Please note: space at the Festival is now in great demand, particularly on the Sunday, so book early!
9. Best Presented Competitions: when available takes place on the Sunday (listen for any announcements on the day)
10. **Owing to limited space, exhibit owners on the main event fields will be asked to park non exhibits in reserved spaces in an adjoining area.**
11. Each Classic Caravan is allowed ONE adjacent car space.
12. **The use of Generators is restricted to domestic generators and their use is prohibited between 9pm and 8.00am**
13. Please keep main circulation routes and emergency exits free.
14. Remember the Country Code and please place all rubbish in the bins provided (or take away with you). Thank you!
15. **It is the intention of the organiser to have entertainment on the Friday and Saturday Evenings** in the Real Ale Festival marquee. Refreshment stalls will be available from Friday lunchtime to the close of the Festival.
16. **Passes** - up to TWO FREE ADULT Weekend Passes are allowed for each accepted exhibitor (Children are free if accompanied by an adult). Please have your passes with you at all times. **Passes and other documentation will be issued at the start of August.**
17. There are likely to be **no designated disabled camping/caravan pitches** and depending on the festival layout access to the event could mean a short walk with river crossing via a pedestrian bridge. Please check first if this could cause you problems.

## For Exhibitor Enquiries and the ADDRESS FOR RETURNING COMPLETED FORM & FEES:

Return APPLICATION FORM & FEES with STAMP ADDRESSED ENVELOPE to:

Neil Bonser, Church Farm Cottage, Shackerstone, Nuneaton, Warwickshire, CV13 6NJ  
07901 703732

info@shackerstonefestival.co.uk

## FOR ALL OTHER CONTACT INFORMATION:

For ALL other enquiries please contact -

**Shackerstone Festival Company Limited Secretary**

Church Farm Cottage, Shackerstone, Nuneaton, Warwickshire, CV13 6NJ

Festival Webpages - [www.shackerstonefestival.co.uk](http://www.shackerstonefestival.co.uk)

Festival E-Mail Address -- [info@shackerstonefestival.co.uk](mailto:info@shackerstonefestival.co.uk)

Festival Telephone - **07470 134881**

## FESTIVAL LOCATION

The Festival is on reasonably level grass location next to the Ashby Canal and Barton Road leading out of the village of Congerstone. Please follow the site signs and instructions given by the Festival Stewards.

**SAT NAV CODE CV13 6NH**

## TERMS AND CONDITIONS OF ENTRY - SFF19

### DEFINITIONS:

In these terms and conditions of entry the following terms will have the meanings shown: The "Organisers" are the Shackerstone Festival Company Limited - "Attendees or Exhibitors" are any person(s) or organisation(s) submitting a form to the Organisers - The "Event" is the Festival or Rally described in the form - The "Form" is the Shackerstone Family Festival Entry Form - The "Space Charge" is the amount due for the space allocated at the rate shown on the form - The "Space" is the area allocated to the Exhibitor by the Organisers for the purposes of the exhibit (it also includes water space) - The "Exhibit" refers to the exhibition or stand placed on the Space by the Exhibitor, and includes displays, boats, structures, (permitted) vehicles, goods for sale, crafts or any other items belonging to, or under the control of, the Exhibitor [No car boot stands] - The "Site" refers to the whole area (including water space) under the supervision of the Organisers for the Event -

### APPLICATIONS / ALLOCATION AND ACCESS OF SPACE:

- All applications must be made on the Form, which is obtainable from the Organisers. The supply of the Form does not constitute an offer of space.
- The Form must be completed with all relevant details by the Exhibitor (or his agent) and sent to the address shown, with the charge for the Space requested.
- No Space can be reserved unless a Form and payment have been received.
- The submission of the Form constitutes acceptance of these conditions. The notes on the application form also form part of these conditions
- Space is allocated at the sole discretion of the Organisers, who reserve the right to make alterations in the location at any time prior to or during the Event.
- The Exhibitor may make written requests about the location of the Space or the identity of neighbouring Exhibitors, but the Organisers cannot guarantee to comply with these, and the application cannot be conditional on these.
- After unloading, Exhibitors will be requested to park their vehicles away from the Space and the Site prior to, during and after the Event.
- No vehicle movements on site between 9.45am and 5.15pm each day unless approved by David Lock, Chris Simmons, Geoff Toon or Wayne O'Shea.

#### USE OF SPACE / PROHIBITIONS:

- The sharing of space, except with specific written permission from the Organisers is not permitted. The content of the Exhibit must be as stated on the Form. The Exhibit must be on view to the public, and in the charge of a responsible person while the Event is open to the public. The Exhibit must be uncovered during these hours, and, if the Exhibitor neglects to do so, it may be uncovered at his risk.
- Exhibitors will comply with any rules or regulations made by the organisers.
- Exhibitors will comply with the requirements of the Fire Brigade, Environmental Health Officer and any other competent local or other authority, as well as any statutes, regulations or byelaws relating to the Site or its use.
- Exhibitors will be responsible for the conduct of their staff and their contractors.
- No party political propaganda, illegal or immoral matter may be displayed or disseminated from the Space or on the Site. The Organisers reserve the right to object to or remove such matter and/or require the Exhibitor to leave the Site. No refund will be made in such cases.
- No heating or cooking appliance may be used without agreement in writing from the Organisers and the agreement of the Fire Authority, and the provision of any protection they should deem necessary; other than those specifically fitted in caravans and boats for the purpose of heating or cooking to approved standards and for use by and for the Exhibitors staff.
- No Naked Flames are allowed on any stall without prior permission from the organisers.
- No loudspeaker, apparatus, other equipment or activity liable to cause a nuisance or annoyance to other Exhibitors or the public will be permitted.
- No excavations or fixing of articles or structures to any structure in the Space or on the Site by the Exhibitor is permitted without specific agreement in writing from the Organisers. Any such permitted excavations or fixing must be made good to the satisfaction of the Organisers or owners of the property concerned.

#### FLOATING EXHIBITS AND BOAT ENTRIES:

- All craft and other floating Exhibits shall be registered and/or licensed with the appropriate navigation authority, and comply with all relevant regulations before being brought to the Site. Any activities carried out upon the craft shall be authorised by any licence required by any competent authority.
- All guidelines from the organiser must be adhered to. The moorings are within a SSSI and subject to control by Natural England; please do not arrive more than 14 days prior to the event. The mooring or disposition of such crafts shall be authorised by the Organisers. Breasting up is only allowed from Bridge 51 to Bridge 53. No mooring alongside reeds is permitted.
- Toilets must not be discharged into the canal or other water course. Refuse, a water supply and mobile toilet facilities will be located nearby.
- The organisers shall at no time be held responsible for the loss, damage or destruction to any exhibit or property of the Exhibitor or his staff, contractors or visitors, however caused. The organisers accept no responsibility for property/personal belongings left on site prior to, during or after the event.

#### CANCELLATION, POSTPONEMENT OR ABANDONMENT OF THE EVENT :

- In the case that the Event, or any part of it, is postponed or abandoned by the organisers or, in the case of a cancellation, failure or curtailment of any licence, supply, agreement, services or facilities afforded to the Organisers whether due to strikes, lock-outs or other circumstances beyond their control, the organisers shall be under no liability in respect of any loss sustained or incurred by the attendee, and the Organisers shall be entitled to retain the whole or such part of all the sums paid to them as they at their absolute discretion, shall deem necessary to cover expenses incurred in connection with the Event.

#### WITHDRAWAL BY THE ATTENDEE:

- The Attendee may by notice in writing to the Organisers withdraw his application. If this is more than four weeks prior to the Event the deposit will be returned, subject to a cancellation fee of £10 which will be held by the Organisers for administration purposes. No refund made if cancellation is within four weeks of the Event

### INSURANCE:

- The Exhibitor will be responsible for insuring his Staff and property, and take sensible precautions to guard against accident, loss or damage.
- The Exhibitor will also be responsible for the safety and conduct of his staff, contractors or visitors to the Space and for his and their property.
- The Exhibitor shall not do or permit any act other than that instructed by the organisers of the Event.
- The Exhibitor will insure with an office of good repute for Public Liability insurance cover to a limit of £5,000,000.
- The organisers shall at no time be held responsible for the loss, damage or destruction to any exhibit or property of the Exhibitor or his staff, contractors or visitors should instructions from the organisers not be adhered to.
- The transportation, lifting and/or installation of the Exhibitor's property shall be at his risk and the Organisers will not accept liability for any loss or damage of such property whether or not they are in receipt of payment for any such service.
- Floating Space Exhibitors and all boat entries must hold third party insurance to the minimum of one million pounds (£1,000,000).

### CARAVANS/CAMPING :

- The organisers accept no responsibility for property/personal belongings left on site prior to, during or after the event
- Caravans are requested to be in position no later than 9.00pm on the Saturday of the event unless by prior agreement. However arrival on Friday prior to the event is permitted between 9am and 7pm. All caravans must be removed by 10am on the Monday after the event.
- **NO fires or BBQ's at ground level. The setting off of Chinese Lanterns, Fireworks or any item similar at any location on the site is strictly prohibited.**
- **Dogs are to be on short leads at all times.** Dogs must not be left unattended in either vehicles or caravans at any time
- All guidelines from the organiser must be adhered to.
- For the comfort of everyone using the site the use of Generators is restricted to domestic generators and their use is prohibited between 8pm and 8am. (Unless authorised by the organisers)
- There are **no designated disabled pitches** and depending on the festival layout sometimes access to the event is likely to require a short walk and river crossing via a pedestrian bridge.
- **It is the intention of the organisers to have entertainment on the Friday and Saturday Evenings in the Real Ale marquee. Refreshment stalls will be available from Friday lunchtime to the close of the event.**
- A water supply and mobile toilet facilities will be located nearby where possible. There is no electricity supply to either the festival or caravan/camping site.

### DATA PROTECTION ACT (MAY 2018):

2018 saw changes to Data Protection Law, which requires us to have your consent for retaining and using your information to keep you updated about the Shackerstone Family Festival this year and in the future. We will use the information for that purpose only which may include the passing of information to other team members involved in the organisation of the Shackerstone Family Festival. None of your information is shared with any third party. For the Festival to process and proceed with your application you will have to confirm that you agree for the data you have provided on this form to be stored securely by Shackerstone Family Festival.

### JUDGING OF EXHIBITED ENTRIES:

This is not a guaranteed feature for this or any future Event. The decision as to whether or not to run a competition, and for which classes of exhibit, and whether or not to make a presentation of any prizes, shields, cups or the like in connection thereof to bona fide exhibitors shall be at the sole discretion of the Organisers, who may also elect not to make any awards for a given year. Should the Festival Organisers be able to run this feature in any given year, the Judges' decisions shall be deemed final and binding.

### FUNDRAISING & BENEFICIARIES:

**Please remember that the main purpose of this Festival, organised by volunteers, is to raise funds for local projects and groups together with supporting a number of Charities. A list of both previous and proposed recipients is published in the festival programme.**

The Shackerstone Festival Company Limited - Company No. 6733909